

Title: Estate Planning Attorney

Location: Leawood, KS

Job Description: **JOB SUMMARY**

The **Estate Planning Attorney** conducts reviews of current and prospective client estate plans and consults directly with wealth managers. This position requires knowledge of estate planning and tax issues, as well as advanced research skills to assist in providing possible solutions for complex client issues.

JOB DUTIES

- Reviews and summarizes current and prospective client estate plans for wealth managers to communicate with clients and to identify problems/inefficiencies and opportunities in estate planning
- Directly consults with wealth managers regarding estate planning issues for individual clients

REQUIRED EXPERIENCE / QUALIFICATIONS

- Juris Doctorate
- Excellent academic credentials
- High-level multi-tasker
- Excellent written and verbal communication skills
- Efficient, extremely detail-oriented and accurate
- All other duties as assigned

PREFERRED EXPERIENCE / QUALIFICATIONS

- Admission to the Missouri & Kansas Bar

TECHNICAL SKILLS

- MS Office 2013/Windows 8, specifically Word, PowerPoint and Excel